

Real Property Committee

MINUTES

Russell Library, Middletown, CT.

March 14, 2015

The Meeting was called to order at 9:33, by Dave Packard. In attendance were committee members; Bob Rivard, John Keeney, Dave Packard, Daniel Benoit (CTSSAR & RPC Treasurer), Jennifer Eifrig (Grant Writer & Lead Consultant), Dave Perkins (RP Oversight Committee Chairman) and Russ Wirtalla, Ethan Stewart, Chris Elliot (BOM Members).

BUDGET: A motion was made by Bob Rivard to accept the 2015 budget as amended. Motion carried.

A motion was made by John Keeney to authorize Daniel Benoit, Treasurer, to close the existing Stifel Money Account and transfer the funds to a new account to be opened at VanGuard Group, Inc. Motion carried.

A motion was made by Bob Rivard to authorize Daniel Benoit, Treasurer, to open a new account at VanGuard Group, Inc. Motion carried.

MUSEUM OPERATIONS: After a lengthy discussion, a motion was made by Bob Rivard to reduce the days of operation: New London will remain open on Wednesday through Sunday from May 1st through Labor Day. After Labor Day, New London will be open Saturday and Sunday. The season will end October 12th. East Haddam and Lebanon will be open Friday through Sunday from May 1st through Labor Day. After Labor Day both will open Saturday and Sunday. The season will end on Columbus Day. We will open any day for school groups and special events at all locations, when possible. Motion carried.

There was a discussion to compose a letter to members asking for volunteers to help out at the museums.

There was a discussion to start the 2015 season with all employees and volunteers to receive youth protection training and undergo a security check. Jennifer E. suggested that she would be willing to conduct a docent training session.

GRANTS: A motion was made by Bob Rivard for Jennifer E. to apply for funding from the Maximilian E. & Marion O. Hoffman Foundation and the Daphne Seybolt Culpeper Foundation in support of activities relating to the 125th Anniversary capital campaign. Motion carried.

The Society of the Cincinnati has given us grant money in the amount of \$1,500 for the purchase of a photocopier, scanner and internet access for our corporate archives, held in the basement of the Nathan Hale Schoolhouse in New London.

We should hear from the Frank Loomis Palmer Fund shortly. This grant is slated for the HVAC unit in New London.

CAPITAL CAMPAIGN: D. Packard to hold off signing the new extension from April 1, 2015 through December 31, 2015 until Daniel Benoit and William Fenn have had an opportunity to review.

LEASE AGREEMENT: (New London) D. Packard to continue to reach an agreement with the Mayor's Office, City or New London.

THAMES RIVER HERITAGE PARK: Letter of support on hold. D. Packard to attend public hearing in Groton on April 1st.

PIANOFORTE: John Keeney has volunteered to find someone to take this item off our hands. It is presently being stored at the Lebanon Historical Society.

PROJECTS: The next major work to be performed will be exterior woodwork, window glazing and paint at New London and East Haddam. It was determined that East Haddam needs to be attended to first and New London should be completed before the opening of the National Coast Guard Museum. Jennifer E. to seek support through CT Trust and 1772 Matching Grants. D. Packard to continue the search for the 3 picnic tables for East Haddam, with a budget of \$300. Each.

MEETING ADJOURNED: at 11:30

Respectfully submitted,

David Packard

CTSSAR Real Property Steward